



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA
FINANCE COMMITTEE
Meeting Agenda
June 2, 2021 - 8:30 a.m.

Purpose: This committee is charged with the oversight of budget development, accurate tracking of expenditures, monitoring unrestricted funds, and to ensure adequate financial controls in coordination with appropriate staff and directors.

Committee Members:

- Douglas Szabo, Finance Committee Chair, Henderson, Franklin, Starnes & Holt, P.A.**
Jeff Alluri, Principal/VP Consulting, Element Technologies, LLC
Brooke Delmotte, Provider Liaison/Operations Manager, Early Steps, SWFL Health Planning Council
Nate M. Halligan, Portfolio Manager, Busey Bank
Amy McLean, Lee County School District

ELC Staff:

- Susan Block, Chief Executive Officer; Leona Adkins, Chief Quality Officer; Lugeenya Blackstock, Chief Financial Officer; Kim Usa, Chief Program Officer;**
Ginger McHale, Executive Coordinator

(*) Materials included in Finance Committee Packet.

(**) Materials sent electronically to Committee Members.

Agenda Items	Page No.	Facilitator/ Presenter	Suggested Time Frames
1. Welcome and Introductions	--	Doug Szabo	8:30 a.m.
2. Vote on Finance Committee Minutes of April 21, 2021	3	Doug Szabo	8:35 a.m.
3. Vote on Finance Budget Workgroup Minutes of April 15, 2021	4	Doug Szabo	8:35 a.m.
4. Discuss Utilization Management (Forecast)	5	Susan Block	8:40 a.m.
5. Review Utilization Reports and Statements of Revenues and Expenditures	6	Lugeenya Blackstock	9:00 a.m.
6. OEL Expenditure Validation (July-December 2020)	7	Lugeenya Blackstock	9:10 a.m.
7. 990 Approval process	--		9:15 a.m.
8. Approval: SR Mini Grants, VPK Providers	--		9:20 a.m.
9. Approval: Grants & Contracts	--		9:30 a.m.
10. Finance Chair (Treasurer) effective 7/1/2021	--		9:35 a.m.
11. Approval: FY2022 Meeting Calendar			9:40 am
Adjournment			
Next Meeting – TBD			

Until further notice: All meetings will be held via Zoom.

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